

प्रयागराज स्मार्ट सिटी

Prayagraj Smart City Limited

1 Sarojini Naidu Marg, New Building Nagar Nigam Campus,
Prayagraj

Pin- 211001



Prayagraj Smart City Limited is inviting CVs for the below profiles on Contractual basis. Interested candidates may please forward their updated Resume on resume.psc1@gmail.com Person who is terminated/ barred from any Smart City/ Govt. firm is not suggested to apply. Only one application against one post will be consider.

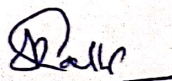
The application will be start from 01.12.2024 and the last date of CV submission is 16.12.2024 Post wise detail is mentioned below;

1. Assistant Construction Manager,
2. Operation and Maintenance Executive,
3. Urban Planner,
4. Office Executive (Multi Task)

Detail of above posts is as follows;

1. Assistant Construction Manager

Required Qualification	<ul style="list-style-type: none"> Bachelors in Civil Engineering from a recognized institute or university. Masters with Project Management/ Construction Management (Will be preferable)
Desired Qualification / Experience	<ul style="list-style-type: none"> 10 years of experience in construction and development of urban infrastructure works / buildings. Should have experience in leading and worked on complex architecture/Civil/Infrastructure/Utility projects of city importance Should have Engineering projects experience for mission mode projects/ flagship program Should have worked on Govt organizations /ULBs Experience in the sector highlighting cities and urban infrastructure
Age Limit	Maximum Age 50 Years
Salary Band	Rs. 1,10,000/- per month (Basic Salary: Rs. 70,000.00 HRA: Rs. 25,000.00 Special Allowance: Rs. 5000.00, Conveyance Allowance: Rs. 5000.00 medical Allowance: Rs. 5,000.00)
Target Profile	<ul style="list-style-type: none"> Should have experience of preparation / review of Engineering designs, drawings, Structural Designs and working drawings for different types of buildings & structures Should have experience of review of plans submitted by other architects/ Structural Engineers Proficient in project management operations and taking cost saving

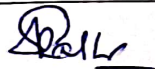


	<p>initiatives to optimize efficiency and enhance productivity.</p> <ul style="list-style-type: none"> • Skilled in supervising projects with respect to drawing, resource deployment, time over-runs and quality compliance; evaluating project progress & taking adequate corrective actions. • Familiarity with various national and international quality standards such as ISO, BIS and IS codes • Should be familiar with CPWD/PWD specifications, Analysis of Rates, and etc.
Responsibilities	<ul style="list-style-type: none"> • Review the plans, designs and drawings and ensuring the work to be done as per the drawings and following contractual obligations. • Modification in drawings as per the site conditions and taking approval of the same before issuing to the Contractor. • Conduct field investigations, identify project feasibility and any plan changes, and recommend whether proposals should be approved or denied • Review the estimates and bill of quantities and accord approval of the same. • Preparation of estimate of deviation / work slips items as per the site conditions and co-ordination in approval process. • Preparation / verification of bills of executed works. • Sort out the issue of works during implementation. • Monitor implementation of projects and supervise adherence of quality and safety standards • Preparation of weekly / monthly status report of ongoing projects.
No. of post	1

2. Operation and Maintenance Executive

(New Profile)

Required Qualification	B.Tech Civil Engineering/ B. Tech CS/ BCA/B.Tech IT/BE/BBA
Salary Band	20,000.00 per month
Required Experience	<ul style="list-style-type: none"> • Should have a minimum of 1.5 year experience in Project Monitoring
Other requirement	<ul style="list-style-type: none"> • Should have his own vehicle. PSCL will reimburse TA as per 5



	Rs/Km.
No of Posts	<ul style="list-style-type: none"> • 2 for monitoring of Civil Projects • 1 for IT infra projects

3. Urban Planner

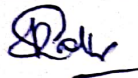
Required Qualification	Bachelors in Architecture / Planning / Civil Engineering Masters in Urban Planning/Regional Planning/Town & Country Planning
Desired Qualification / Experience	<p>5 years of experience in Architecture design /urban planning / urban infrastructure and urban government related programs</p> <p>Should have prepared Master Plans/ Town Planning Schemes/ City Development Plans/ Area Plans</p> <p>Should have working knowledge of urban laws and regulations</p> <p>Further experience in urban policy and strategy, city wise strategic development plans, smart cities and innovative development planning solutions as an advantage</p>
Age Limit	Maximum Age 50 Years
Salary Band	Rs. 1,00,000/- per month (Basic Salary: Rs. 65,000.00 HRA: Rs. 20,000.00 Special Allowance: Rs. 5000.00, Conveyance Allowance: Rs. 5000.00 medical Allowance: Rs. 5,000.00)
Target Profile	<ul style="list-style-type: none"> • Should have experience in developing complex infrastructure programmers, ideally with a focus in urban development and infrastructure investment. • Experience in the sector highlighting cities, urban planning and urban infrastructure. • Should have very good presentation and report writing skills. • Should have good communication skills in regional language and English. • Review the plan & design and accord approvals. • Oversee the urban development project. • Should have experience of preparation of architectural drawing and working drawings for different types of buildings • Should have experience of review of plans submitted by other architects . • Oversee the overall building design & architecture works • Conduct field investigations, identify project feasibility and any plan

(Signature)

	<p>changes, and recommend whether proposals should be approved or denied.</p> <ul style="list-style-type: none"> • Additionally, shall be able to do conceptual sketches both for design and construction.
Responsibility	<ul style="list-style-type: none"> • Conduct field investigations, identify project feasibility and any plan changes, and recommend whether proposals should be approved or denied. • Present reports to government officials about urban development projects. • Prepare terms of references for selection of consultants. • Monitor implementation of projects and supervise adherence of quality and safety standards and ensure that the work is going on the site as per the drawings and specifications. • Prepare/assist in preparation of landscape plans, designs for management of open spaces including both natural and built environments with a purpose to provide innovative and aesthetically pleasing environment for people to enjoy, while ensuring that changes to the natural environment are appropriate, sensitive and sustainable. • Establish priorities for public facilities improvements, and preparing design concepts for project implementation. • Design the layout of parks, gardens and housing estates to city-center design, other recreation and public spaces. • Enhance progress of site by ensuring smooth flow of drawings, review the quality at site.
No of post	<ul style="list-style-type: none"> • 1

4. Office Executive (Multi Task)

Required Qualification	MBA (Preference will be given to the candidate having knowledge of Shorthand)
Desired Qualification / Experience	<ul style="list-style-type: none"> • 7 years of experience in the relevant working.
Salary Band	<ul style="list-style-type: none"> • Rs. 30,000.00
Age Limit	<ul style="list-style-type: none"> • Maximum Age 50 Years
Target Profile	<ul style="list-style-type: none"> • Office Management • File Management





	<ul style="list-style-type: none">• Office Documentation, drafting• Word Processing (Hindi and English), Spread Sheets and Presentations• Coordination, Appointment fixing for senior officers• Managing Visitors and Press
Responsibility	<ul style="list-style-type: none">• Office Management abilities• Computer Proficiency• Proficiency in MS Office applications• Visitors Management• Coordination with Staff and other Departments• Email and Internet proficiency• Office Procedures, File Management
No. Post	1

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