



# प्रयागराज स्मार्ट सिटी

Prayagraj Smart City Limited  
1 Sarojini Naidu Marg, New Building Nagar Nigam  
Campus, Prayagraj  
Pin- 211001

Prayagraj Smart City Limited is inviting CVs for the below profiles on Contractual basis. Interested candidates may please forward their updated Resume on [asclald@gmail.com](mailto:asclald@gmail.com). **Person who is terminated/ barred from any Smart City/ Govt. firm is not suggested to apply.**  
 The application will be **start from 13.07.2024 and the last date of CV submission is 28.07.2024.**  
 Post wise detail is mentioned below;

1. Procurement Specialist, 1 Post (Contractual) for Smart City projects
2. Assistant Managers (IT), 2 Post (Contractual) for Smart City projects
3. Project Leader 1 Post (Contractual), for CM-GRIDS Project
4. Architect/ Urban Designer, 1 Post (Contractual) for CM-GRIDS Project
5. Utility Expert, 1 Post (Contractual) for CM-GRIDS Project
6. Quantity Surveyor, 1 Post (Contractual) for CM-GRIDS Project
7. Civil Engineer (Pavement Design Expert), 1 Post (Contractual) for CM-GRIDS Project
8. Draughtsman, 3 Post (Contractual) for CM-GRIDS Project

Detail of above posts is as follows;

**Procurement Specialist**

<b>Required Qualification</b>	<b>M.Com/MBA (Finance)/ equivalent</b>
<b>Desired Qualification / Experience</b>	<ol style="list-style-type: none"> <li>1. 10 years of experience in strategic sourcing and background in procurement analytics using Alteryx/VBA/Excel.</li> <li>2. 10 years of Smart cities/ World bank project/ GoI working/Crowd management.</li> <li>3. Deep understanding of strategic sourcing process.</li> <li>4. Public Private Partnership (PPP) Awareness Certificate</li> <li>5. Certificate of Principles of E - Government</li> <li>6. Procurement software and e-sourcing platforms</li> <li>7. Contract management systems</li> <li>8. Spend analysis and data analytics tools</li> <li>9. Request for Information (RFI), Request for Quotation (RFQ), and Request for Proposal (RFP) processes</li> <li>10. Negotiation and conflict resolution techniques</li> <li>11. Total Cost of Ownership (TCO) analysis</li> <li>12. Supplier evaluation and performance management</li> <li>13. Should have knowledge of forming policies related to Revenue Generation for Firm.</li> </ol>
<b>Age Limit</b>	50 Years
<b>Salary Band</b>	1,70,000/per month (Including all allowances)
<b>Roles and responsibility</b>	<ol style="list-style-type: none"> <li>1. Understanding of procurement laws and regulations</li> <li>2. Familiarity with industry-specific procurement practices</li> <li>3. Analytical and problem-solving skills</li> <li>4. Communication and negotiation skills</li> <li>5. Ability to work with diverse stakeholders</li> <li>6. Knowledge of contract law and management</li> <li>7. Understanding of supply chain management principles.</li> <li>8. Strategy formation for generating Revenue of company.</li> </ol>
<b>No. of Post</b>	1 (One Contractual)

**Assistant Manager (IT)**

Required Qualification	Bachelor in Engineering (IT)/MCA
Desired Qualification / Experience	<ol style="list-style-type: none"><li>1. Minimum 7 years of relevant experience in implementing and providing technical support for digital solutions with at least 5 years of working / supporting GoI /State Government/ ULB or similar institution environment in end to end implementation of ICT centric e-governance/ Mission mode projects.</li><li>2. Experience in preparation of technical solutions for the ICT related infrastructure services /e-services, etc.</li><li>3. Should have experience of at least one city- state- wide/ Nation-wide ICT project implementation in the capacity of Manager-Technical / IT and above.</li><li>4. Global exposure and/or working in a smart city environment will be an added advantage</li></ol>
Salary Band	Rs. 1,00,000/- per month (Including all allowances)
Age Limit	Maximum Age 50 Years
Target Profile	<ol style="list-style-type: none"><li>1. Deep Knowledge of managing day to day ICT operation in a Smart city /Safe city/Command and control system/ city wide ICT infrastructure environment.</li><li>2. Operational Knowledge of integration of various technologies and Applications in ICT domain from disparate sources with varying standards.</li><li>3. Good understanding of emerging technologies and frameworks like IoT, Big data analytics, Artificial Intelligence, Block Chain, cyber security etc. and developing innovative &amp; smart urban solution based on above.</li><li>4. Strong motivation to learn new technologies.</li><li>5. Extensive knowledge of Data/network security, Software applications in e-governance, Voice/ Video/ data domain,.</li><li>6. Ability to build innovative use case in a city environment focusing on citizen's requirements /Problems.</li><li>7. Responsible for successful execution of ICT initiatives and provide technical leadership in managing ICT operations of the smart city including long-term sustenance.</li><li>8. Managing day to day ICT operations to maximize productivity of the operations/ sustenance Team, including engaging with Vendors/ Solution providers regularly.</li><li>9. Continuously monitor Service levels of the ICT infrastructure and implementing improvement / risk management / best practices plans and managing service contracts.</li></ol>
Responsibility	<ol style="list-style-type: none"><li>1. Organizing the ICT and Network/Cyber Security Audits regularly and implementing recommendations.</li><li>2. Lead technical team in designing, developing and managing smart city solutions considering technology advancements and fitment to India context including integrating various applications.</li><li>3. Regularly evaluate emerging technologies and solutions for</li></ol>

	fitment in the network for optimizing cost/efficiencies. 4. Managing the MIS and other performance Reports as per business requirements.
No. of Post	2 (Two Contractual)

### **Project Leader**

<b>Required Qualification</b>	Master in Planning / Urban Design / Architecture
<b>Required Experience</b>	>7 Years of experience in field of Street Design
<b>Salary Band</b>	120000 /- per month (Including all allowances)
<b>Age Limit</b>	Maximum Age 50 Years
<b>Target Profile</b>	<ol style="list-style-type: none"> <li>1. Should have strong experience in implementing large &amp; complex capital projects in urban infrastructure preferably in more than one sector</li> <li>2. Strong capabilities in latest practices in project management &amp; execution monitoring including latest tools &amp; technology</li> <li>3. Should be proficient in computers with various project management and design tools</li> <li>4. Should have leadership ability, with good communication skills</li> <li>5. Should have experience in working with governments/ urban local bodies Exposure to all elements of Project management i.e. project design, project planning, contracting and execution monitoring and operation and maintenance is preferable</li> </ol>
<b>Responsibility</b>	<ol style="list-style-type: none"> <li>1. Responsible for monitoring the work of various contractors and consultants including PMCs</li> <li>2. Accord required approvals of work plans, budgets and schedules Ensure projects are completed in time and within budget while working within the project's scope of work (SOW)</li> <li>3. Responsible for preparation of project reports for presentation to management and management review</li> <li>4. Ensure adherence to all standards including quality standards and safety standards</li> <li>5. Works collaboratively with all peers to ensure</li> </ol>
<b>No. of Post</b>	1 (One Contractual)

### **Architect/ Urban Designer**

<b>Required Qualification</b>	Bachelors in Architecture / Planning / Civil Engineering Masters in Urban Planning/Regional Planning/Town & Country Planning
<b>Desired Qualification / Experience</b>	>5 years of experience in Architecture design /urban planning / urban infrastructure and urban government related programs Should have prepared Master Plans/ Town Planning Schemes/ City Development Plans/ Area Plans Should have working knowledge of urban laws and regulations

	Further experience in urban policy and strategy, city wise strategic development plans, smart cities and innovative development planning solutions as an advantage
<b>Age Limit</b>	<b>Maximum Age 50 Years</b>
<b>Salary Band</b>	<b>Rs. 1,00,000/- per month ( Including all other allowances)</b>
<b>Target Profile</b>	<ol style="list-style-type: none"> <li>1. Should have experience in developing complex infrastructure programmes, ideally with a focus in urban development and infrastructure investment.</li> <li>2. Experience in the sector highlighting cities, urban planning and urban infrastructure.</li> <li>3. Should have very good presentation and report writing skills.</li> <li>4. Should have good communication skills in regional language and English.</li> <li>5. Review the plan &amp; design and accord approvals.</li> <li>6. Oversee the urban development project.</li> <li>7. Should have experience of preparation of architectural drawing and working drawings for different types of buildings</li> <li>8. Should have experience of review of plans submitted by other architects</li> <li>9. Oversee the overall building design &amp; architecture works</li> <li>10. Conduct field investigations, identify project feasibility and any plan changes, and recommend whether proposals should be approved or denied.</li> <li>11. Additionally, shall be able to do conceptual sketches both for design and construction.</li> </ol>
<b>Responsibility</b>	<ol style="list-style-type: none"> <li>1. Conduct field investigations, identify project feasibility and any plan changes, and recommend whether proposals should be approved or denied.</li> <li>2. Present reports to government officials about urban development projects.</li> <li>3. Prepare terms of references for selection of consultants.</li> <li>4. Monitor implementation of projects and supervise adherence of quality and safety standards and ensure that the work is going on the site as per the drawings and specifications.</li> <li>5. Prepare/assist in preparation of landscape plans, designs for management of open spaces including both natural and built environments with a purpose to provide innovative and aesthetically pleasing environment for people to enjoy, while ensuring that changes to the natural environment are appropriate, sensitive and sustainable.</li> <li>6. Establish priorities for public facilities improvements, and preparing design concepts for project</li> </ol>

	<p>implementation.</p> <p>7. Design the layout of parks, gardens and housing estates to city-center design, other recreation and public spaces.</p> <p>8. Enhance progress of site by ensuring smooth flow of drawings, review the quality at site.</p>
<b>No. of Post</b>	<ul style="list-style-type: none"> <li>• One (Contractual basis)</li> </ul>

**Utility Expert**

<b>Required Qualification</b>	Post Graduate in Civil Engineering, Graduate in Civil Engineering
<b>Desired Qualification / Experience</b>	<ol style="list-style-type: none"> <li>1. &gt;7 Years of relevant experience in utility design and engineering and road infrastructure projects</li> <li>2. Proven experience in utility engineering, maintenance or a related field</li> <li>3. Knowledge of utility systems, regulations and best practices</li> <li>4. Strong analytical and problem-solving skills to optimize utility usage and resolve technical issues</li> <li>5. A utility expert is a professional with specialized knowledge and experience in managing and optimizing utility services, such as: Water, Gas, Electricity , Wastewater, Storm water</li> <li>6. Utility experts work in various industries, including: Municipalities and local governments, Utility companies (public and private), Consulting firms, Engineering and construction companies, Industrial and commercial facilities</li> </ol>
<b>Age Limit</b>	50 Years
<b>Salary Band</b>	1,00,000/ per month
<b>Roles and responsibility</b>	<p>Utility experts ensure efficient and cost-effective utility operations, maintenance, and planning. Their responsibilities may include:</p> <ol style="list-style-type: none"> <li>1. Utility infrastructure design and planning</li> <li>2. Operations and maintenance management</li> <li>3. Energy efficiency and conservation</li> <li>4. Water resource management</li> <li>5. Wastewater treatment and management</li> <li>6. Regulatory compliance</li> <li>7. Cost analysis and budgeting</li> <li>8. Utility mapping and GIS management</li> <li>9. Emergency response and disaster planning</li> <li>10. Sustainability and environmental impact assessment</li> <li>11. Proven experience in utility engineering, maintenance or a related field</li> <li>12. Knowledge of utility systems, regulations and best</li> </ol>

	<p>practices</p> <ol style="list-style-type: none"> <li>13. Strong analytical and problem-solving skills to optimize utility usage and resolve technical issues</li> <li>14. Excellent project management abilities to oversee multiple tasks and priorities simultaneously</li> <li>15. Effective communication and interpersonal skills to collaborate with diverse teams and stakeholders</li> <li>16. Attention to detail and accuracy in reporting and documentation</li> <li>17. Ability to work independently and as part of a team, adapting to a dynamic work environment</li> <li>18. Professional certifications or licenses related to utility engineering is a plus</li> </ol>
<b>No. of Post</b>	1 (One Contractual)

**Quantity Surveyor**

<b>Required Qualification</b>	Graduate in Civil Engineering
<b>Desired Qualification / Experience</b>	<ol style="list-style-type: none"> <li>1. &gt;5 Years of relevant experience in road infrastructure projects</li> <li>2. Should have experience in Civil Engineering and urban infrastructure projects.</li> <li>3. Should have experience as a Quantity Surveyor / Billing Engineer.</li> <li>4. Should have experience in leading and worked on complex architecture/Civil/Infrastructure/Utility projects of city importance</li> <li>5. Should have Engineering projects experience for mission mode projects/ flagship program</li> <li>6. Should have worked on Govt organizations /ULBs</li> <li>7. Familiarity with various national and international quality standards such as ISO, BIS and IS codes</li> <li>8. Should be familiar with CPWD/PWD specifications, Analysis of Rates, and etc.</li> </ol>
<b>Age Limit</b>	<b>Maximum Age 50 Years</b>
<b>Salary Band</b>	<b>Rs. 60,000/- per month ( Including all other allowances)</b>
<b>Target Profile</b>	<ol style="list-style-type: none"> <li>1. Analyzing of the drawing and specifications of the works.</li> <li>2. Managing the finances for construction projects and making them cost-effective</li> <li>3. Preparation of an effective budget estimate for each stage of the construction process/ completed projects.</li> <li>4. Preparation of estimate as per the preliminary drawings / detailed drawings for the proposed / executed projects.</li> <li>5. Preparation of bills / entry in measurement books for the works</li> </ol>

	<p>executed by the Agencies.</p> <p>6. Preparation of tender and contract documents, including bills of quantities.</p> <p>7. Undertake cost analysis for repair and maintenance project work</p> <p>8. Perform risk, value management, and cost control</p> <p>9. Identify, analyze and develop responses to commercial risks</p>
<b>Responsibilities</b>	<p>10. Preparation of the estimates and bill of quantities and accord approval of the same</p> <p>11. Support in preparation of tender documents</p> <p>12. Preparation of bills / entry in measurement books for the works executed by the Agencies.</p> <p>13. Monitor implementation of projects and supervise adherence of quality and safety standards</p> <p>14. Present reports to government officials.</p>
<b>No. of Post</b>	<ul style="list-style-type: none"> <li>• One (Contractual basis)</li> </ul>

### **Civil Engineer (Pavement Design)**

<b>Required Qualification</b>	Graduate in Civil Engineering
<b>Desired Qualification / Experience</b>	<ol style="list-style-type: none"> <li>1. &gt;5 Years of relevant experience in road infrastructure projects and pavement design</li> <li>2. Experience in Construction/Construction Supervision as a Highway Engineer /Pavement specialist/Executive Engineer of Highway Projects comprising bridges/ ROB or any other standalone structure.</li> <li>3. Road design software (e.g., AutoCAD, Civil 3D)</li> <li>4. Pavement design software (e.g., PAVE, Pavement Master)</li> <li>5. Finite element analysis (FEA) software</li> <li>6. Geotechnical analysis software</li> <li>7. Traffic volume and loading</li> <li>8. Climate and weather conditions</li> <li>9. Soil properties and geology</li> <li>10. Drainage and water management</li> <li>11. Sustainability and environmental impact</li> </ol>
<b>Age Limit</b>	50 Years
<b>Salary Band</b>	60,000/ per month
<b>Roles and responsibility</b>	<p>Conducting site investigations and analyzing soil conditions.</p> <ol style="list-style-type: none"> <li>1. Selecting appropriate pavement materials and thicknesses.</li> <li>2. Designing pavement layers, including asphalt, concrete, and aggregate base courses.</li> <li>3. Calculating pavement strength and durability using various analysis methods.</li> <li>4. Ensuring compliance with design standards and regulations.</li> <li>5. Collaborating with other professionals, such as civil engineers and architects.</li> </ol>



	<ol style="list-style-type: none"> <li>6. Conducting quality control and assurance during construction.</li> <li>7. Monitoring pavement performance and recommending maintenance and repairs.</li> <li>8. Ensuring compliance with design specifications and standards</li> <li>9. Conducting inspections and tests on materials and construction processes</li> <li>10. Monitoring and controlling quality metrics, such as pavement smoothness and density</li> <li>11. Identifying and addressing defects or nonconformities</li> <li>12. Developing and implementing quality control plans and procedures</li> <li>13. Collaborating with contractors, suppliers, and other stakeholders to ensure quality standards are met</li> <li>14. Conducting audits and assessments to ensure compliance with regulations and industry standards</li> <li>15. Analyzing data and reporting on quality performance and trends</li> <li>16. Implementing corrective actions and continuous improvement initiatives</li> <li>17. Ensuring safety and environmental regulations are followed during construction.</li> </ol>
<b>No. of Post</b>	1 (One Contractual)

### **Draughtsmen**

<b>Required Qualification</b>	Diploma in Civil Engineering/ Architecture
<b>Desired Qualification / Experience</b>	5 Year of relevant Experience
<b>Age Limit</b>	50 Years
<b>Salary Band</b>	25,000.00/ month
<b>Roles and responsibility</b>	<ol style="list-style-type: none"> <li>1. Candidate should be proficient in CAD software.</li> <li>2. Candidate should have experience of working in architectural projects.</li> <li>3. Candidate should have proven knowledge of preparing working drawings for building superstructure, substructure, landscaping, parks, and services.</li> <li>4. Candidate should be able to derive quantity from drawing.</li> <li>5. Candidate should be able to prepare area statement from drawings.</li> <li>6. Candidate should have capacity to interpret design from hand sketches.</li> <li>7. Candidate should have capacity to digitize from raster images and hand sketches.</li> <li>8. Candidate should have capacity to deliver drawings in stipulated time</li> <li>9. Candidate should have the knowledge of MS Office</li> </ol>
<b>No. of Post</b>	3 (Three Contractual)

